

Drafting Job Description

Summary:

This role is responsible for drafting construction documents, standard floor plans, and additional 3D/2D CAD content for the Riverside Team.

This role reports directly to the Sales Manager.

Key Results Area #1 – Draft Construction Documents

Produce a complete set of construction documents for every customer. A set of construction documents will include a minimum of:

- Cover Page
- Floor plan
- Window + Door Schedule
- Building Sections
- Elevation Views
- Foundation Reference Page
- Electrical Plan
- Cabinet Plan

Key Results Area #2 – Produce Custom + Standard Plans

- Collaborate with, design and draft custom and standard floor plans to present to customers.
- Stylize the drawings to complement the Riverside brand and theme.

Key Results Area #3 – Create Additional Renderings

- As needed, create shop drawings to explain Riverside building processes to shop, customers and subcontractors.
- As needed, create 3D models and 2D renderings for marketing content.
- Other misc. renderings